# **Wallingford School Provider Access Policy**

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

# Management of provider access requests

### **Procedure**

A provider wishing to request access should contact Theresa Ward, Careers Leader.

Telephone: 01491 829772; Email: wardt@wallingfordschool.com

## **Opportunities for access**

There will be two calendared events per year that are designed specifically for providers to access students in years 7-13. These will take place at lunchtime in a central location (e.g. Main Hall), so that all students can take advantage of this opportunity to speak with providers.

In addition, there is a careers programme that incorporates a number of guest speakers, visits and PSHE lessons to support students – the programme is reviewed and adapted annually.

Providers should speak to our Careers Leader to identify the most suitable opportunity.

### Premises and facilities

The school will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations where required. This will be discussed and agreed in advance of the visit with the Careers Leader or another appropriate member of staff. The safeguarding policy with regard to school visitors will be followed.